

# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **AMRUTVAHINI INSTITUTE OF MANAGEMENT AND BUSINESS ADMINISTRATION**

AMRTUNAGAR, POST-SANGAMNER-422608 SANGAMNER, DIST-  
AHMEDNAGAR MAHARASHTRA STATE  
422608

[www.amrutimba.org](http://www.amrutimba.org)

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**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Amrutvahini Sheti & Shikshan Vikas Sanstha was established in the 1983 under the dynamic leadership of Late. Shri Bhausaheb Santuji Thorat, who laid the foundation of the institute which has magnified domain in various sectors in the corporate world. In the year 1994 a new chapter in management education started with the establishment of AMRUTVAHINI INSTITUTUTE OF MANAGEMENT AND BUSINESS ADMINISTARION, SANGAMNER (AIMBA). Since then institute is making new trends with its expertise teaching and all round development of the students trough its curricular, co-curricular and extra curricular activities which is reflected the results achieved by the students in academic as well as in corporate filed. The institute has emerged as reputed organization and it continuously looks at the past, present & future while striving to make significant contribution to professional education. The institute is located at a distance about 60 kms from Nashik on the Ahmednagar-Nashik highway. This location is about 100 kms from Ahmednagar & 140 Kms from Pune. The Campus is connected with good network of roads & communication facilities. The Institute is having 15 acres of refreshing environment, which helps students to concentrate & apply their minds for various productive activities.

The Institute is among the premier self financing institute in Maharashtra which is permanently affiliated to Savitribai Phule Pune University (SPPU), Pune. The Institute is approved by AICTE, New Delhi and also a ISO 9001:2015 certified institute. The Institute offer a full time post-graduate course in Masters in Business Administration.

### **Vision**

*Vision* – The Institute wishes to emerge as a centre of excellence in management education by continuously benchmarking itself against the World's best. As an Institution with a difference, it looks beyond its boundaries and strives hard to achieve better of the best in management education

### **Mission**

*Mission* – To impart advanced techno-managerial knowledge for the total upliftment of society in general & rural and our reginal masses in particular by retaining their cultural identity through academic excellence. To impart to the student excellent management education useful and most relevant to business, industry and other developmental organizations with theory and practical exposure. To provide the nation / world a steady steam of young generation with creativity and innovativeness for revolutionizing the trends.

*Quality Policy* – We at AIMBA are committed to impart management education to post graduate students in business administration as per the SPPU, AICTE, DTE norms and guideline. This shall be achieved through continual improvement in teaching-learning process, facultu development, co-curricular and extra-curricular activities.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### **Institutional Strength**

- ISO 9001:2015 Certified Institute
- 23 years of establishment
- Strong Alumni base
- Dynamic Leadership
- Excellent Infrastructure
- WiFi Campus
- Good Brand image in students
- Transparent & Pro-active management
- Significant Campus Placement
- Good Library resource
- Active Mentorship

### **Institutional Weakness**

- Less Industry exposure to student as institute is in rural area
- Student weak in English communication
- Less flexible in curriculum
- No international collaboration

### **Institutional Opportunity**

- Tie up with foreign universities
- Industry Interaction
- MOU with other Institutes
- Various research grants
- Increasing entrepreneurship activities
- Getting an Autonomous status
- Introduction of certificate or diploma courses
- Use of renewable energy
- Conversion of Alumni network in placement opportunities

### **Institutional Challenge**

- To satisfy industry expectation
- Increasing research work
- Inviting Alumni for institute development
- Improving the quality of student taking admission
- Cut throat competition from existing and new institute
- Drastic change in the approach of the student
- More flexible with ever changing environment

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune, hence the institute follows the curriculum designed by the university, therefore the institute has less flexibility in terms of syllabus. The syllabus is revised by SPPU every Four years to meet the needs of the industry, current research & societal requirements. Hence a structured and systematic planning and implementation of the curriculum is the main task of the institute. The institute is always focusing on enhancing & improving the employability skills of the students by offering expertise faculties, excellent infrastructure and various self development activities, so that the students are industry ready and a ready product in the competitive world. Faculties has understood the ever changing and dynamic environment of industry and accordingly adopted the innovative teaching learning pedagogy. Various programs / events on soft skills and personality development are conducted within the campus to enrich the skills of the students. Faculty use various innovative techniques in the teaching process which is more activity based and participative learning. Institute also carry out continuous monitoring and review of curricular implementation and also feedback from the student is taken and analysis is done for necessary changes if required. Apart from this for the overall development of the student various guest lecture is also conducted.

### **Teaching-learning and Evaluation**

Institute strongly gives emphasis on teaching-learning and evaluation. In the beginning of the semester Academic calendar is prepare. Teaching faculties also prepare the teaching plan. Academic calendar, time table are display on the notice board. In the beginning of the academic institute organize induction program. During the induction program details of the academic calendar, time table and teaching plan is shared by the faculties individually. The Institute strictly follows the academic calendar issued by the Department of Technical Education and SPPU, Pune . An interactive and collaborative approach is made to enhance the learning environment of the institution. Various extra-curricular activities are conducted to sharpen the skills of the students. Eminent Guest speakers, Industrial visits, classroom workshops and seminars are part and parcel of enrichment of management programme. In the teaching plan various teaching methodologies are use by the teaching staff which includes classroom lectures by using Information communication technologies like LCD projector, E-Learning methodology like online test, videos, demo etc. for the skill development of the students case teaching methodology, role play, management game, Business quiz etc. are use. As per the university guidelines evaluation and assessment of the students is done continuously throughout the semester. University declares the time table of online as well as theory exam, according to this guidelines exam is conducted in the Institute. The criteria for the internal evaluation are also declared by the concern faculty earlier to commencement of the exam. Therefore Institute is Implementing very Transparent teaching, learning and evaluation method.

### **Research, Innovations and Extension**

Research and Innovation activities are key building blocks to create and disseminate knowledge. Considering the importance of knowledge impartment to students and faculty and its contribution to society, the institute has developed a system to create resource oriented culture among faculty and students. Director encourages faculty to participate in seminar and conferences, writing research projects and to go for higher degrees like PhD to persue owns research interest. While selecting the research topics normally the attention is given to genuine

social problems faced by society. Some of the faculty are research guide at our institute. Through the industry academia face the institute conduct national and state level seminars, workshops, and corporate interactive sessions. The faculties writes research paper for reputed international and national journals. The overall performance of faculty is measured on the basis of their contribution in academic and research domain. During last five years faculty published/presented various papers. Considering the social responsibility, institute has taken efforts in sensitizing students towards social issues like women empowerment, poverty elevation, empowerment of physically disabled students, importance of education etc. The institute is also recipient of digital learning e magazine award and award in the year 2015 and 2017 respectively. Student's participation in extension activities with government and non-government organizations such as Swachh Bharat, Aids Awareness, Gender Issue etc. To create a corporate leaders institute is taking efforts to develop linkages with industries and corporate's as per the strategic plan developed on the annual basis.

### **Infrastructure and Learning Resources**

In terms of infrastructure, institute is one of the best colleges in the Ahmednagar District of Maharashtra, with its infrastructure standards. institute is one of the few colleges in the Savitribai Phule Pune University which has upgraded its classrooms to facilitate teaching through modern tools and techniques. The College has good classrooms with Wi-Fi enabled LCD projectors, tutorial rooms, library, and seminar Hall with seating capacity of over 240 persons. The College takes pride in being a differently-abled friendly campus with washrooms added to the building. Also, the College has various facilities to address the 24X7 reading room facility.. The institute library is an empowering unit with a Knowledge Centre to assist the visually challenged in the process of self-actualization. The College is endowed with renovated hostels, medical support systems, modern gymnasium, Indoor and outdoor games, a huge parking facility (available to both students and faculty), ports complex and playground . A complete smoke and vehicles free zone, the College provides an eco-friendly environment to its students with the latest initiatives of solar heating, rainwater harvesting. The College has taken measures to address the need for vigilance and security. The campus is CCTV-enabled to cater to the safety requirements of a well-endowed and equipped campus receiving a huge footfall on a daily basis.

### **Student Support and Progression**

Institute is taking positive efforts for Student Support and Progression by doing different activities for their overall development. Every year significant number of students get the benefit of scholarship and freship provided by the government. For the capability enhancement and development of the students our institute arranges different seminars, workshops and various skill development courses. Apart from that our institute also arranges guest lectures of different personalities having core knowledge of their field for knowledge improvement and career counseling of our students. Our institute has a transparent mechanism for timely redressal of student grievance, different student committees are formed having the active participation of students and also supportive participation of concerning faculty. Institute have an active placement forum having the enthusiastic participation of students and faculty. Our institute helps and motivates that student who wants to take further higher education after the completion of post-graduation. Our institute also take initiative and motivates our students to take participation in various state, national and international level examinations. For the overall development of students our institute also arrange various sport and cultural programs at institute level. This will help our students to show their hidden talent and we support them to take active participation in various level cultural and sport programs. We have timely communication with our alumni to develop our present students according to the current market scenario and this will also help our institute to develop in a better way.

## **Governance, Leadership and Management**

The institute is governed by Amrutvahini Sheti & Shikshan Vikas Sanstha, Sangamner. The governing body, LMC monitor, control, supervise and support the quality assurance policies of the institution to create a conducive environment to fulfill the stated vision and mission. The institute is committed to impart quality education especially to socially and economically backward classes hailed from rural area and to conduct curricular and extra-curricular activities to promote all-round growth of students to enable them to make meaningful contribution to career and community development. We always emphasize to develop problem solving skills, leadership skills, creativity and innovation, decision making skills, analytical skills, scientific temper, research abilities, and social awareness among students and faculty members. The committees constituted for specific assignments are delegated necessary powers to make decisions and implement them. The institutional policy is to appoint members on committees constituted with a judicious combination of experienced and young faculty and staff to develop leadership qualities and training to them. The institute has well set and smooth grievance redressal procedures. The grievances of students and staff are discussed, analyzed and resolved satisfactorily at various levels. The teaching and support staff is provided with appropriate opportunities and encouragement, for career growth and development consistent with individual and institutional growth and development through up gradation of educational qualifications, organization of faculty development programmes, seminars, workshops, conferences, industrial visits, representation on committees and bodies, research and development, etc. The available financial resources are monitored effectively through the budgets, internal checks, internal audit and statutory audit.

## **Institutional Values and Best Practices**

Institution is taking efforts towards Institutional values and Social responsibilities. The Institute is very conscious towards conservation and safety of the environment. It undertakes various measures to have a green outlook. The College is taking effort to save energy where it is possible. We have put up notices giving instructions to switch off light & fans if not required. The architecture of the college buildings is such that maximum advantage of day Sun light can be taken. Our Institute has conducted plantation to maintain green campus and eco friendly environment. Efforts towards carbon neutrality are taken at institute level as well as at individual. Sufficient plantation in and around campus makes campus green and pollution free. Institution is handling waste management very carefully to maintain clean campus. As far as Institute's Best practice is concerned, Institute has its own stand out practices like Amrut Trophy and Schemes for faculty development, on one side amrut trophy helps in development of students on the other hand scheme for faculty development help in development of faculties. As far as Institute distinctiveness is concerned AIMBA, for many year is engaged in doing MBA CET Awareness program specially in rural areas, which is as per the vision and mission of the institute. Institute goes to graduation colleges in rural and remote areas and create awareness about MBA course and what career opportunities after doing MBA. It also gives information about process for taking admission in MBA course.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	Amrutvahini Institute of Management and Business Administration
Address	Amrtunagar, Post-Sangamner-422608 Sangamner, Dist-Ahmednagar Maharashtra State
City	Sangamner
State	Maharashtra
Pin	422608
Website	<a href="http://www.amrutimba.org">www.amrutimba.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	Babasaheb Mahadeo Londhe	02425-259015	9890941129	-	directoraimba@yahoo.in
IQAC Coordinator	Nitesh Manohar Nair	02425-259255	9960135115	-	sandipnimbalkar77@rediffmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	21-07-1994			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Maharashtra	Savitribai Phule Pune University		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>			<b>Date</b>	
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
AICTE	<a href="#">View Document</a>	30-03-2017	12	

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Amrtunagar, Post-Sangamner-422608 Sangamner, Dist-Ahmednagar Maharashtra State	Rural	5	2991.61

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
PG	MBA,Management	24	Any Graduate	English	240	207

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				4				10			
Recruited	1	0	0	1	2	0	0	2	7	1	0	8
Yet to Recruit	1				2				2			
Sanctioned by the Management/Society or Other Authorized Bodies	2				4				10			
Recruited	1	0	0	1	2	0	0	2	7	1	0	8
Yet to Recruit	1				2				2			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				19
Recruited	19	0	0	19
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				19
Recruited	19	0	0	19
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	1	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	2	0	0	5	0	0	7

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		4	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
PG	Male	149	0	0	0	149
	Female	58	0	0	0	58
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	13	10	16	13
	Female	3	2	3	1
	Others	0	0	0	0
ST	Male	6	3	2	0
	Female	0	1	2	1
	Others	0	0	0	0
OBC	Male	48	34	33	44
	Female	25	24	17	12
	Others	0	0	0	0
General	Male	35	48	33	52
	Female	17	29	25	20
	Others	0	0	0	0
Others	Male	36	27	32	15
	Female	10	7	6	10
	Others	0	0	0	0
<b>Total</b>		<b>193</b>	<b>185</b>	<b>169</b>	<b>168</b>

### 3. Extended Profile

#### 3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 1

Number of self-financed Programmes offered by college

Response : 1

Number of new programmes introduced in the college during the last five years

Response : 0

#### 3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
193	185	169	168	231

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
120	120	120	120	120

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
73	70	37	68	82

Total number of outgoing / final year students

Response : 90

#### 3.3 Academic

**Number of teachers year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
11	11	11	11	13

**Number of full time teachers year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
11	11	11	11	13

**Number of sanctioned posts year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
16	16	16	16	16

**Total experience of full-time teachers****Response : 95.5****Number of teachers recognized as guides during the last five years****Response : 6****Number of full time teachers worked in the institution during the last 5 years****Response : 57****3.4 Institution****Total number of classrooms and seminar halls****Response : 5****Total Expenditure excluding salary year wise during the last five years ( INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
54.00	30.20	36.55	39.58	55.39

**Number of computers**

**Response : 70**

**Unit cost of education including the salary component(INR in Lakhs)**

**Response : 0.83987**

**Unit cost of education excluding the salary component(INR in Lakhs)**

**Response : 0.26089**

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## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

The Institute has adopted the ISO 9001:2015 standardization. It is Affiliated to Savitribai Phule Pune University (SPPU), Pune and implements the curriculum designed by the University which is published by the SPPU before the start of the academics year. University also reviews and revises its curriculum every four years. On the basis of SPPU calendar, the institute also prepares its own academic calendar for every semester, which is forwarded to all departments. With the consent of all faculties, HODs and the Director, Subject allocation is done as per the specialisation well in advance. A teaching plan is prepared by all the subject teacher taking into consideration the academic plan the time table. All faculties maintain a course file which include academic plan, time table, syllabus, teaching plan, notes, PPTs, assignment questions and previous question papers. As per academic plan and time table lectures are conducted and faculties uses various innovative teaching techniques to impart maximum subject knowledge to the students and try to finish the syllabus in the stipulated time period. Faculties also provides relevant notes and multiple type questions to the students for the preparation of online examination. Apart from the traditional one way teaching method, faculties engages students in various activities like group discussion, personal interview, role play, situation analysis and case studies to make learning more interesting and effective for students . Apart from this, to fill the gap between theory and practice Institute also organises Industrial visit to its students to give them more exposure towards the corporate world. The HODs of various departments continuously reviews the syllabus completion of each faculty.

As mentioned above university changes its syllabus every four years, and for this they organize various workshop for syllabus detailing & methodology, with this regards institute deputed concerned faculties to attend the workshop. Institute has a rich culture of encouraging and motivating their faculties to undergo various Faculty development programs and training for increasing and developing their subject knowledge. Institute has a top class infrastructure with Wifi campus and a magnificent Library with access to various e-journals also. All Class rooms are ICT enabled with computer and a LCD projector in it. Institute also helps the faculties financially for attending various seminar, conference and workshop at State, National and International level. Institute also motivates its faculties to upgrade their educational qualification and most the faculties have either finished, or are pursuing PHDs from the University. The Second Year student also undergo the Summer Internship Program (SIP) for 60 days as prescribed by the university

##### 1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

##### 1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of the certificate/Diploma programs	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 35.09

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	0	0	0

<b>File Description</b>	<b>Document</b>
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

**Response:** 0

1.2.1.1 How many new courses are introduced within the last five years

<b>File Description</b>	<b>Document</b>
Details of the new courses introduced	<a href="#">View Document</a>

### 1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

**Response:** 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 1	
<b>File Description</b>	<b>Document</b>
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

**Response: 0**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

**Response:**

As institute is affiliated to Savitibai Phule Pune university, it has prescribed by the university to integrate various soft skill subjects like Human rights, Cyber security, Soft skills and Event management. These subjects are introduced into the curriculum taking into the current business need and scenario. These subjects main objective to increase the soft skill set in the students so that they can compete in this corporate world.

List of Core Courses :-

1. Masters of Business Administration.

**1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years****Response:** 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking field projects / internships****Response:** 43.01

1.3.3.1 Number of students undertaking field projects or internships

Response: 83

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** A. Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:****A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** B. Feedback collected, analysed and action has been taken

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

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## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.61

##### 2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	1	1	3

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

List of students (other states and countries)

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 82.33

##### 2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
101	103	115	57	118

##### 2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
120	120	120	120	120

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 92.5

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
120	108	111	96	120

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**

**Response:**

AIMBA has the policy to assess the potential of the students before the commencement of the academics. The performance of the students in MH-CET serves as basic indicator for evaluation of the student's knowledge and skills. In the first week of the academic year induction and fresher's welcome is organized in the institute. The various competitions are organized such as group discussion, personal interview and management games. On the basis of CET score and activities organized during induction programme the students are identified as fast learner and slow learners.

For the fast learner special attention is given and Mr. Fresher and Miss Fresher are selected. In AIMBA majority of the students belongs to the rural area hence students are facing the problem of English communication and attitude towards professional programme. Therefore AIMBA is giving special attention on the English communication and personality development and also focuses on how to change the mindset from rural background to corporate transformation of the students.

AIMBA is also having mentorship activity for all students. Generally 1: 20 faculty student ratio is used for allocation of the mentor: mentee. Through this activity focus is given to the slow learner and fast learner.

Initially, on the basis of marks obtained in the qualifying/ preceding examination and marks of MBA-CET, advanced learners are identified. Every semester, after completion of the each chapter role play, case study analysis, situation analysis and management games is assigned to the student. High performer students are selected for Class Representative. In the second year fast learner students are assigned the role of CEO of various corporate houses activity taken under the flagship programme of Amrut Trophy.

AIMBA also focuses on the practical development of the student through Summer Internship Project (SIP) and Dissertation. Institute encourages students to do their SIP in the renowned and esteemed companies by giving them reference through placement cell of the institute. At the beginning of the IVth semester as student is going to be placed after completion of his last academic semester institute gives them relevant

topics for the dissertation study. Through this depth knowledge of their relevant domain area is studied.

### 2.2.2 Student - Full time teacher ratio

**Response:** 17.55

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0

#### 2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

The Institute strictly follows the academic calendar issued by the Department of Technical Education and Savitribai Phule Pune University, Pune. The teaching plan is designed and executed under the guidance of the Director and Academic Co-ordinator. The course work is allotted unit wise to faculty members. The Director and Academic Co-ordinator continuously monitors the academic activities of the institution, obtains feedback from students, teachers of the institution and analyzes and executes them. The quest and aspirations of the students are explored to nurture and inculcate a passion for learning. An interactive and collaborative approach is made to enhance the learning environment of the institution. Various extra-curricular activities are conducted to sharpen the skills of the students. Eminent Guest speakers, Industrial visits, classroom workshops and seminars are part and parcel of enrichment of management programme.

AIMBA focuses on overall development of the students like academic, curricular and co curricular development. All teaching faculties are using various methods of teaching pedagogy like lectures, interactive learning, independent learning, collaborative learning, problem based methods through case study, institute in house activities and outside activities so that teaching learning methodology is very enjoy full, enthusiastic, result oriented in terms of skills and academics.

Amrut Trophy- This is the competition among the students for various activities like Presentation competition, Ad-Mad Show, Spell Check, Team Synchronization, Poster Presentation, Business Plan etc. Through this competition winner and runner up are awarded by cash prize and Amrut trophy. The maximum students enrolled in AIMBA belongs to the rural area and having background of Marathi

Medium therefore they are facing major problem of communication skill, lack of confidence in presentation of knowledge, participation in the team work. Amrut trophy plays a vital role to overcome such problems. In Amrut trophy the enrolled students from both the MBA I and MBA II year are divided equally considering the students from Fast learner and slow Learner into 6 corporate houses. This corporate house is given the names of renowned companies from the corporate world. These corporate houses are headed by CEO. He takes regularly meetings as and when required to prepare the strategies to become the number one in the competition

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 100

#### 2.3.2.1 Number of teachers using ICT

Response: 11

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 17.55

#### 2.3.3.1 Number of mentors

Response: 11

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

**E-learning-** AIMBA has subscribed various e-journals like J-Gate, E-BISCO. E-library facility is available to the students to access of various online books, journals, periodicals. To promote the usage of internet Wi-Fi facilities are available to the students as well as faculties. Well equipped IT-Lab with 65 Desktop is available with 100 MBPS internet connectivity.

**Multimedia Teaching AIDS-** Each class is equipped with LCD projector and internet connectivity. Faculties also use Audio-Video tools, Role play, Management Game to promote the creative ideas among the students. To share the student notices of academics, administration mobile facility is used by the institute.

**Use of social Media-** The usage of social media is widely used so that looking towards interest of the students various alumni group, placement forum, class room groups are formed on the what's app.

**E-mail-** faculties are sharing their notices, notes and messages through the E-mails.

1. Industrial tours to industrial centres are given priority.
2. Teachers are encouraged to enrich and update their knowledge through refresher and orientation courses organized by academic staff colleges. They are also availed opportunities for attending workshops, conferences and seminars.
3. For participative learning teachers are advised to organize class workshops, seminars and paper presentations.
4. Project works and extra-curricular activities are emphasized to enhance cultural, moral and aesthetic perception.
5. Inter-faculty interaction and participation in various programmes is organized to broaden the view of knowledge.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 71.25

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 24.9

#### 2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	3	2	2

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

### 2.4.3 Teaching experience of full time teachers in number of years

**Response:** 8.68

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>

#### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

AIMBA has affiliated to Savitribai Phule Pune University hence the examination policy defined by the university has mandatory to follow to the institute. Two year Management curriculum is having four semester program. Grades for concurrent evaluation (out of 30 for Full Credit Courses & out of 50 for Half Credit Courses) , Online evaluation (out of 20 for Full Credit Courses only) and University evaluation (out of 50 for Full Credit Courses only), separately, for all courses offered by the student during the entire programme along with the grade for the total score.

In the four semester program various subject are divided into internal and external subject.

**Full Credit:** In Each semester for external subject 50+20+30=100 marks is assigned for the student overall evaluation. 50 marks is assigned for university theory exam, 20 marks for online exam and 30 marks assigned for internal evaluation by the university. Hence 30 marks evaluation is the internal marks assigned towards the Institute. Hence for internal marks evaluation institute has used various reforms for internal continuous evaluation.

For the 30 marks minimum three criteria is selected by the faculties which is given in the university guidelines. These three criteria's are viva-voce, written home assignment and class test. In the semester faculties doing continuous evaluation and on the basis of this internal marks is forwarded to the college exam officer through centralized database department.

**Half Credit :** In the selection of this subject university has given freedom to the institute hence for the overall development of the student institute is select subject with the mutual discussion of the faculties. For this internal subject faculties use five criteria like Viva-voce, written home assignment, role play, situation analysis and presentations.

The college takes following measures to make internal evaluation :- 1- Different committees have been formed to supervise and look after activities of the college. 2- Feedback from students and staff (teaching) are taken, evaluated and actions are taken. 3- On academic fronts class tests, unit tests, are taken, answer books are evaluated and results are prepared.. 5- Remedial and doubt removal counseling are conducted.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

#### **Response:**

For internal assessment, the institution takes class tests, unit tests of the students. The programme of these internal evaluation tests is designed by the Director, Academic Co-ordination and Chief Examination Officer of the institute. The internal evaluation parameters from syllabus of university is selected and communicated to all concerned faculties. The institution follows it strictly. All the departments accordingly conduct all these tests. Students are given their progress report. Their weaknesses are pointed out.

The college has published rules and regulations of SPPU, which includes examination and assessment related rules and regulations. College distributes this booklet through the library to all the students on the very first day of academic session. Orientation programme is conducted by the college regarding the same for all students. Their queries are answered in orientation session as well as in classrooms. The rules and regulations are published on the college website. Parents' queries are addressed by Director, Academic coordinator and college Exam officer. Relevant circulars are also displayed on college notice boards and

website

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

AIMBA strongly gives emphasis on teaching-learning and evaluation. In the beginning of the semester Academic calendar is prepare. Teaching faculties also prepare the teaching plan. Academic calendar, time table are display on the notice board. In the beginning of the academic institute organize induction program. During the induction program details of the academic calendar, time table and teaching plan is shared by the faculties individually.

In the teaching plan various teaching methodologies are use by the teaching staff which includes classroom lectures by using Information communication technologies like LCD projector, E-Learning methodology like online test, videos, demo etc. for the skill development of the students case teaching methodology, role play, management game, Business quiz etc. are use. Institute is also having Curricular as well as Co-Curricular activities like mentorship program, Amrut trophy, Cultural, sports, group discussion, Guest lectures on personality development.

Evaluation of the student in AIMBA is done according to SPPU guidelines. Evaluation of the Full credit subject is done by using three criteria like Viva-voce, written home assignment and class test. Half credit evaluation is done by using five criteria which includes Written home assignment, Presentation, viva-voce, Presentation and Case study/ situation analysis.

### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

#### **Response:**

AIMBA prepare the academic calendar for smooth conduct of academic related work. During the induction program this academic calendar is display and shared with the students. Academic calendar consider the all the dates of online exam, internal exam and university theory exam. According to the academic calendar teaching plan is prepared by the faculty. Teaching plan includes all the parameters of concurrent evaluation and according to that all teaching staff evaluates the students for internal evaluation. Internal evaluation includes viva-voce, class test and written home assignment.

At the end of the semester academic review taken from the director and academic coordinator. Marks of the internal evaluation i.e. for full credit subject total evaluation marks are 30 and for half credit subject 50 marks are consider for the evaluation. These marks are forwarded through centralized department to the examination department. The entire detail schedule is plan in academic calendar

## **2.6 Student Performance and Learning Outcomes**

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

**Response:**

**Name of the Programme:** Master of Business Administration (MBA).

**Nature of the Programme:** MBA is two year full time post-graduate degree programme.

**Preamble:** The revised curriculum for MBA is developed keeping in mind the *national priorities* and *international practices*. It also attempts to align the programme structure and course contents with student aspirations & recruiter expectations. This syllabus also attempts to align with National Goal of “Make in India”, “Start – Up and Stand – Up India” and “Digital India”.

**MBA Programme Objectives:** The MBA programme prepares a student for a career in diverse sectors of the industry domestically and globally. The MBA programme facilitates learning in theory and practice of different functional areas of management and equips the students with an integrated approach to various functions of management. However, the demand for managerial skills is not limited to the industry. Managerial talent is much sought by the Government Sector, NGOs, non-corporate sector as well. Savitribai Phule Pune University – MBA Revised Syllabus 2016 – 17 Students also expect to become entrepreneurs. Their aspirations also require a broad based learning encompassing the end to end processes involved in developing entrepreneurial skills. Institutes, Faculty and Students need to move away from the excessive focus on industry and look at needs and demands of broader sections of the society also.

**Specifically the objectives of the MBA Programme are:**

1. To equip the students with requisite knowledge, skills & right attitude necessary to provide effective leadership in a global environment.
2. To develop competent management professionals with strong ethical values, capable of assuming a pivotal role in various sectors of the Indian Economy & Society, aligned with the national priorities.
3. To develop proactive thinking so as to perform effectively in the dynamic socio-economic and business ecosystem.
4. To harness entrepreneurial approach and skill sets.

***Description of Mechanism of Communication***

The above course objectives are communicated with the student during the commencement of academics. During the Induction program the course outcomes and Objectives are communicated to students. Along with this the copy of syllabus including course objectives is kept in library, uploaded on institute website

.Every subject faculty in his/her very first lecture of academics the respective subject course objectives and outcomes are discussed with the students with help of teaching plan.

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

The institution uses test and examination method to measure the attainment of program outcome and course outcomes. Online test, Class test, Assignment, Viva-Voce, Situation Analysis, presentation and University examinations are taken according to the schedule set with reference to SPP University Management Syllabus. The university rules and regulations are strictly followed by the institution, the answer books of these examinations and tests are shown to the students and they are made known of their shortcomings and irrelevant portions in their answers. Marks of Class test are declared in the class room and performance of the student is discussed in the class. According to this suggestion and advice is given to student to improve their performance in the final exams. They are advised as to how they can improve their answers to any questions. Finally the year end examination conducted by the affiliating university reflects the attainment gained by the students. The attainment of the students is also exhibited by the students securing position in the merit list of the university, obtaining jobs and self-employment etc.

### 2.6.3 Average pass percentage of Students

**Response:** 82.02

2.6.3.1 Total number of final year students who passed the university examination

Response: 73

2.6.3.2 Total number of final year students who appeared for the examination

Response: 89

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Database of all currently enrolled students	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years**

**Response:** 1.5

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	1.5	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by non-government	<a href="#">View Document</a>

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 9.09

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years**

**Response:** 0.09

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

File Description	Document
Any additional information	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>
Funding agency website URL	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

#### Response:

The institution has created a garden to create an eco-system in the college campus. Students, teaching staff and non-teaching staff have planted some plants in a selected area in the college campus. Most of the plants are easy to grow, look good, taste and smell amazing and many of them are magnets for bees and butterflies. All planted plants are taken care of by students, teaching staff and non-teaching staff of the institute. Institute has developed a culture of Green Campus Clean Campus.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

#### Response: 3

#### 3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	2	0	1	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

#### Response: No

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** No

<b>File Description</b>	<b>Document</b>
List of Awardees and Award details	<a href="#">View Document</a>

### 3.3.3 Number of Ph.D.s awarded per teacher during the last five years

**Response:** 1.17

#### 3.3.3.1 How many Ph.Ds awarded within last five years

Response: 7

<b>File Description</b>	<b>Document</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

### 3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0.7

#### 3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	0

<b>File Description</b>	<b>Document</b>
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 4.47

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	18	7	4	8

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**

**Response:**

The institution conducts multiple Extension activities in nearby locality and the college. These activities have sensitized students to social issues and help in total development of personalities of students and indirectly society as whole. The institute is conscious of its role in campus community connection, wellbeing of its neighborhood and has initiated a number of community development activities.

These activities include

- 1] Involvement of students in Blood Donation Camps.
- 2] Conducting the flag hoisting at national festival.
- 3] Helping orphanage center by providing financial aid.
- 4] Cleanliness and environment awareness.
- 5] Tree Plantation.

Guest lectures for society are organized on issues like Health care, cleanliness, open-air toilet free village, eradication of superstitions, tree plantation, entrepreneurship programmes for rural youths, anti-tobacco drive, disaster management, save energy, pulse polio, legal information about social issues, etc. These activities positively impact students' emotional, intellectual, social, and inter-personal development. By working together with other individuals, students learn to negotiate, communicate, manage conflict, and lead others. These programmes sensitize the student volunteers to the social issues and challenges of the lesser privileged sections of society. This training equips them for real life situations and makes them more

responsible citizens.

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response: 2**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	1	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

**Response: 13**

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	2	2	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Reports of the event organized	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 73.71

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
146	135	133	150	120

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 6

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>

### 3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

**Response: 0**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The institution has adequate facilities for teaching and learning. It has own building of 2991 Sq.mtr Amrutvahini Institute of Management and Business Administration, Sangamner is situated within a picturesque campus. at Amrutnagar Ghulewadi in Sangamner taluka of Ahmednagar district .Institute is setup in June 1994,has emerged as a reputed organization. its beautiful environment creates stimulating environment for the learning.

It continuously looks at the past, present & Future while striving to make significant contribution to an action oriented paradigm for professional education and research. It is one of the reputed institute and approved by AICTE New Delhi and Affiliated to Savitribai phule pune university. So, AIMBA building is constructed as per the norms of AICTE New Delhi. the campus of AIMBA are being used for official works related to student activities like scholarship, distribution of mark sheets, management of post graduate study centre during semester examinations etc. While the building at AIMBA is used for conducting Semester examinations conducted by SPPU.

The Institute has various amenities such as seminar hall, cafeteria, sports facility and equipments, play ground, library facility, computer lab. The building and campus are maintained regularly. Different committees are working to look after facilities and infrastructure of the college. Clean water supply is ensured and cleanliness is specially taken care of. Toilets and bathrooms are cleaned regularly.

The infrastructure available in this campus are as follows:

1. Class rooms - 4 ,Tutorial room 4
2. Computer lab -01
3. Library -01
4. Office & departmental rooms –01.
- 5.Faculty cabins .08
- 6.Director cabin -01
- 7.Meeting Hall- 01
8. Exam Control Office 01
- 9.Placement cell 01

Provision of boys and Girls hostel has been made in separate buildings.

#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

##### Response:

The institute has its own Play Ground. It is a unique feature of our institute many students have represented the college at inter collegiate level in cultural activities. Class four employees are available to assist sports activities. The Institutions has the following sports facilities Table Tennis Room, volley ball and Cricket ground. There is a common badminton room and football ground at Santha's campus The institute provides ample opportunities for sports and extracurricular activities. The college has sufficient equipments for sports. Our Amrutvahi Sheti and Shikshan Sanstha is organizing mega cultural event called Medha festival from on 4th January to 6th January every year to provide platform to all the students to show their talent in cultural events. The college organizes cultural programmes, debates and quiz contests and group discussions through which the students are given opportunities for expressing their inherent creativity.

There are outdoor games facilities available in the institution. There is a very healthy atmosphere of games and sports in the college. Our students participate in the activities organized to propagate the government schemes like swachha bharat abhiyan, Tree plantation, blood donation, and various social activities.

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 82.02

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
19.72	30.20	35.73	39.50	42.10

<b>File Description</b>	<b>Document</b>
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

Library is heart of the institution and reflects the culture of institution. The objective of our library is to identify, acquire, organize store and retrieve to disseminate information to help the users in their general pursuit of knowledge.

The role of Libraries in higher education to promoting impacting the education to the masses is very important. The college library Facilities all its resources to meet the educational goals, library is the heart of the college, librarian provide adequate services to its teacher's student towards reading, study and research .It Provides recent reading Materials round the clock. AIMBA college library was established in 1995 with a Collection of 700 books in a cupboard with 10 periodicals in a small room. Now it has developed & expanded enormously in all aspect .i.e. books collection periodicals staff etc. It support student and staff to fulfill the goals presently library have 12211 Books, 03 International Journal, 24 National Journal and J-Gate E-Journal Database. In the era of digital environment library using A Nanosoft software for library automation.

Sr.No	Year	Name of ILMS software	Nature of automation	Version
				<b>Yearly Update</b>
1.	2012-2013	A Nanosoft	partially	<b>EMS 2013</b>
2.	2013-2014	A Nanosoft	partially	<b>EMS 2014</b>
3.	2014-2015	A Nanosoft	partially	<b>EMS 2015</b>
4.	2015-2016	A Nanosoft	partially	<b>EMS 2016</b>
5.	2016-2017	A Nanosoft	partially	<b>EMS 2017</b>

### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

#### Response:

The Institute has a separate library. The library has a good collection of General reading book in English, Hind and Marathi Language, Text book and Reference Books. In Addition to this, A few rare books available in the library are as mentioned below:

Complete set of Encyclopedia of Management edited by Alan Mumford and Published by Jaico Publishing House, Mumbai (07 Volumes).

Britannica Ready reference Encyclopedia Co-published by Aalok Wadhwa for Encyclopedia Britannica (India)Pvt.Ltd.,New Delhi (10 Volumes).

A complete set of Small scale Enterprises by Vasant Deasi and published by Himalaya Publishing House, Mumbai (12 Volumes).

The Encyclopedia of Strategic Marketing Management Published by Jaico Publishing House, Mumbai (10 Volumes).

**4.2.3 Does the institution have the following:**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Response:** 2.72

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.00	3.50	1.66	1.04	5.40

<b>File Description</b>	<b>Document</b>
Audited statements of accounts	<a href="#">View Document</a>
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Details of remote access to e-resources of the library	<a href="#">View Document</a>

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 11.76

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 24

<b>File Description</b>	<b>Document</b>
Details of library usage by teachers and students	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The institution has a broadband connection of 16 mbps capacity from BSNL. In the college campus two repeaters have been installed and the campus is wi-fi enabled. The students and the teachers can avail the facility of wi-fi.. Through this internet connection, computer lab, and all the faculty cabins of the college are connected through LAN/ WI-FI. These facilities of the college are regularly maintained and the college ensures that the benefit of the facility is available to all the students enrolled and the staff members of the college.

#### 4.3.2 Student - Computer ratio

**Response:** 2.76

File Description	Document
Student - Computer ratio	<a href="#">View Document</a>

<b>4.3.3 Available bandwidth of internet connection in the Institution (Lease line)</b> <b>&lt;5 MBPS</b>  <b>5-20 MBPS</b>  <b>20-35 MBPS</b>  <b>35-50 MBPS</b>  <b>Response: 5-20 MBPS</b>	
File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

<b>4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)</b>  <b>Response: No</b>	
File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

<b>4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</b>  <b>Response: 63.86</b>				
<b>4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)</b>				
2016-17	2015-16	2014-15	2013-14	2012-13
18.54	21.80	28.50	32.38	29.36

File Description	Document
Audited statements of accounts.	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The Institute has a building with 4 class rooms, 1 Computer Lab, 1 cafeteria, Director cabin, staff room, office and library. The building has separate toilet facilities for boys and girls on ground floor and the first floor. The information regarding the facilities of sports have been dealt with in detail in the prospectus of the institution. Student welfare schemes such as scholarships facility and information regarding reservation in the admission to any class are also mentioned prominently in the prospectus. For smooth functioning of the institution under the guidance of the head of the institution various committees have been formed to look after the various academic, cultural and literary activities. As and when the maintenance is required for the infrastructure and the facilities, institute puts up these issues to the management and the work is carried out accordingly.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 75.83

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
132	125	136	149	171

#### File Description

#### Document

Any additional information

[View Document](#)

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching

- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 79.92

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
153	148	132	138	185

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response:** 0

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of the students benefitted by VET	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 20.17

#### 5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	10	7	14	24

<b>File Description</b>	<b>Document</b>
Details of student placement during the last five years	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 0

5.2.2.1 Number of outgoing students progressing to higher education	
<b>File Description</b>	<b>Document</b>
Details of student progression to higher education	<a href="#">View Document</a>

<b>5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)</b>
<b>Response: 20</b>

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years				
2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years				
2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

<b>File Description</b>	<b>Document</b>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

<b>5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.</b>
<b>Response: 0</b>

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years
--

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

In AIMBA every year we formed the student council under the guidance of Student Development Officer (SDO). The council includes student development officer, first year and second year student representative. After the beginning of Academic year and completion of admission process of first year students we first appoint CR from both the divisions of first year. After this appointment, we appoint the members of student council which includes CR of the divisions, one sport representative, one cultural representative and two girl students as a ladies representative. With the help of student council members our Institute conveys all information regarding academics and administrative to all the students of our institute. At AIMBA we also formed different comities like Anti-Ragging committee, Anti Women Harassment committee, Student Grievance Redressal committee, Women Grievance Redressal committee, SC-ST Committee, OBC and Minority cell. Through all these comities our students took active participation in administration of our institute to solve all the problems of students regarding academics. For the overall development and ease of students we communicate all the important information to our students through these comities regarding syllabus, Various guest lecturers organized by our Institute, Field visits, Final Dates of Assignment Compliance and Important dates regarding exam so that each and every student can take benefit of all this.

The role of student council is also very important in the view of Administrative perspective. AIMBA taking various initiatives for transparency in Academics, Curricular and Co-Curricular activities. The members of Academic council actively participate in Institute functioning. Through the regular meetings Institute solves the problems of students. Through the Anti-Ragging Cell Institute strictly prohibit all the ragging related activities. To promote women empowerment Institute also focuses on various women welfare related activities such as Expert Lectures by women social workers, Lawyers etc. so that the students can share their problems easily and they can understand the role of women in the economical and social development of country. Through SC, ST and OBC related comities Institute identifies various problems of Reserved Category students such as Non- Cremylayer, cast- validity certificate related problems. Therefore through all these comities AIMBA focuses on welfare of students and to follow the norms, rules and regulations of government the role of students is also very important. Through all these comities they share different problems of students by regular communication. Hence the role of all the comities is very important for smooth functioning of Academics, Co-Curricular and Extra Curricular Activities of the Institution.

**5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year****Response:** 13

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
16	16	11	11	11

**File Description****Document**

Number of sports and cultural activities / competitions organised per year

[View Document](#)**5.4 Alumni Engagement****5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years****Response:**

There is an alumni Association in the college. Though the institution is a bit late to introduce the alumni association, gradually, the association has started functioning but the institution has not been able to get the association registered yet. The institution intends to get it registered soon and make sure that the association contributes to the development of the institution to its best. At present, membership campaign is going on about six ex-students have already joined the association and some fifteen others have expressed their desire to join the association at this initial stage no monetary contribution has been received from these students. Hopefully, the association would play a significant role in the upliftment and quality enhancement of the institution.

**5.4.2 Alumni contribution during the last five years****<1 Lakh****1 Lakh - 3 Lakhs****3 Lakhs - 4 Lakhs****4 Lakhs - 5 Lakhs****Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response: 1**

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

Vision – The vision of the institute is in alignment with the Sanskrit shloka “*Dnyan Param Dhimahi*”. Here ‘Dhimahi’ means wisdom. Here the meaning of word Wisdom as per Oxford Dictionary is the ability to make good judgments based on what you have learned from your experience, or the knowledge and understanding that gives you this ability. Here the management education is allied with the word ability which comes through knowledge, understanding and experiences. The institution intends to provide ample opportunity to gain latest Knowledge and wisdom to the students which is true representative of society for their holistic development. It upheld and nurtures the social, human, cultural and ethical values in students to develop them as ideal and responsible citizens of the nation through the upliftment of the academic standards which goes beyond boundaries and strives for excellence. The institute describes desired position of the institute in future as ‘emerging center of Excellence in Management education through continuous bench marking with the world’s best institutes in management education.

Mission statement of the institute focus on imparting most relevant Quality management education to business, industry and other developmental organizing with optimum blend of theory and practice to the Post Graduate students in Business Administration as per the University, AICTE and DTE Norms and guidelines. This will be achieved through continual improvement in teaching-learning process, faculty development and holistic development of students through curricular and extra-curricular activities. The purpose of the institute is to impart advance techno managerial knowledge for the upliftment of society. The primary focus is on rural and regional to create a steady stream of young generation managers by nurturing and inculcating the values of creativity, credibility and innovativeness. The governance of the institute is conducted with the spirit of mission and vision of the institute already mentioned. The head of institution, the director works with committees, heads of departments and IQAC. The institution works in keeping with the expectations of students of the region. Policies and programmes are chalked out in keeping with the needs of students. In policy and programmes formulations, teaching and nonteaching staff of the institute take part in different meetings convened by the institute administration.

#### 6.1.2 The institution practices decentralization and participative management

**Response:**

The institution practices decentralization and participative management. Every stake holder of the institution, faculty, non teaching staff and representatives of students take part in decision making. Through various forums like committee meeting, faculty/staff meetings, IQAC meeting, LMC, managerial review meeting. In faculty/staff meetings, every participating staff is free to express his opinion freely. Every opinion and suggestions are taken into consideration while taking decision. A case study of decentralization and participative management- A decision had been taken by the institute development committee to renovates seminar hall. For this purpose, a meeting was convened on 17-11-2017 in which members of institute development committee, students representatives participated. In this meeting, a

decision was taken to have separate entry and exists door, quality sound system and adequate ventilation so that students get optimum, intellectually stimulating learning environment

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

The institute has the perspective plan for development. Perspective Plan of the Institution is prepared for 1 to 5 years. The academic committee comprising the Director, HoDs, and IQAC and management decides the short and long term plans. Short term plans – It involves academic calendar for the academic year. The aspect of the academic calendar is all academic, administrative, curricular and extra-curricular activities which are elaborated for good execution of planning of the institute for a first term / second term or a year. Long term plans- It involves plans of overall development of the institute. These plans are based on feedback from Alumni, stakeholders, parents, discussion with faculties, consultation with experts, UGC schemes, etc. This planning is discussed and approved from operational staff to top management. The following aspects are considered for inclusion in this plan.

- Upgradation of infrastructure in terms of classrooms, library services, sports and equipment.
- Use of ICT in teaching learning process.
- Submission of proposals to funding agencies for grants.
- Computerization of office and library services.
- Conducting skill based training programmes.
- Strengthening placement activity to assist students in securing jobs.

Strategic plan and deployment: The institute realized the importance of environmental sustainability and its potential effects on the next generation. To create eco friendly and sustainable environment, institute take initiatives like paperless campus, environment awareness programme, green campus-clean campus. The institute has taken a decision and introduced “One Student One Plant Programme.

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### Response:

1. Recruitment procedure: Recruitment and selection of the teaching staff is done as per the University and AICTE guidelines whereas the recruitment of non teaching staff is done as per the sanstha recruitment and selection policy.

2. Promotion: - At institutional level the ,performance appraisal is done according to the prescribed parameters. Promotion policy is based on annual performance appraisal and the university guidelines/standards.

3. Grievance redressal mechanism: - There is a grievance redressal committee which resolves grievances of stake holders of the institute.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

**Response:** C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>
ERP Document	<a href="#">View Document</a>
Screen shots of user interfaces	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

The IQAC was formed on 10-10-2017 in this institute. IQAC meeting was held on 11.10.2017 in the Director's cabin.

The Director explained the importance of NAAC to every teaching and non teaching staff .They introduced IQAC members. The NAAC background and process described and explained to all the committee members by Prof. N.M. Nair, NAAC Co-ordinator. The roles and responsibilities of the teaching and non teaching members fixed with a target deadline for submission of NAAC application and SSR report. The key critical success areas identified which act as a point of differentiation to develop winning strategy for the institute. Teaching and Learning, research, networking and feedback system with stakeholders considered to be the focal areas. The Director appeal everybody's involvement and commitment towards impartment of continuous quality education to the MBA students.

The deliberations and discussions took place on the various aspects of the teaching learning, administrative, infrastructure, students, top management alumni, guest, experts' and parent feedback. For students' centric development, all the teaching staff members expressed the needs to develop student's communication skills (speaking as well as written) as majority of the students belongs to rural and nearby region. They faced problems in English reading, speaking and writing. Industries also select the students on the basis of soft skills like attitude, communication skills and etiquettes and manners. Hence director asked to develop culture of reading, writing and speaking through different initiatives as explained, shared and discussed in meeting. Just One Minute(JOM), News Symposium, Compulsory English Talks, News paper reading, GDs, Listening to English channels, audio, videos, effective use of internet. The use of latest and modern social media tools emphasized during teaching learning process. The faculties were also asked to participate in FDPs and MDPs. The Director appeal everybody's involvement and commitment towards impartment of continuous quality education to the MBA students. Director asked all faculty members to attend National and International conferences and contribute research papers in reputed journals.

The IQAC 2nd meeting conducted on 14.11.2017 to take the reviewed previous minutes of meeting. This meeting was specifically focus on taking students performance reviews, syllabus completion. Students and faculty feedback discussion, submission of proposals to university and AICTE for grants under different heads like STTP, FDP, MODRAB and research proposal grants. For smooth execution of National Seminar various committees formed, responsibilities and roles fixed up with deadlines .Prof. R.B.Gawali appointed as Seminar Co-ordinator. The Director asked all faculty members to submit research proposals according to eligibility criteria according to the eligibility. To enhance industry-institute interface the Director set a target of signing 3 MOUs with industry which are ready to share their platform for knowledge sharing and dissemination during the academic year 2017-18. Summer internship feedback shared by faculty and panel members. The Director appealed all faculty members to involve, encourage the students to go for quality SIP which can be beneficial and point of difference in getting access to the job opportunities in the corporate world.

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### Response:

The institution has effective welfare measures for teaching and non-teaching staff

#### 1. Welfare measures for teaching staff.

Following welfare measures are available for teaching staff

- Group Insurance.
- Financial assistance to teaching and non-teaching staff without any interest
- 12 Days casual leave.
- 45 Days Maternity leave.

- Employees State Insurance.
- Leave for marriage of the staff with pay.
- Staff Welfare Fund.
- Organizing a one day trip/picnic annually.
- Festival advance without interest.
- Uniform & shoes for attenders, security guards and sweepers.
- Employees Provident Fund.
- Gratuity
- Individual teacher's office room with adequate provisions, Departmental libraries, personal contingency and stationery grants etc.;
- Residential quarters at reasonable rent, facilities of community life such as cultural / recreational activities;
- Concessional Medical facilities;
- Leave travel facilities for self and family as also travel facilities for making library reference works in the advanced centers of the nation, visiting industrial centers, abroad attending Conferences and Seminars etc.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 44.34

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	9	1	6	4

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 3.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	5	0	6	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

**Response:** 8.53

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	3	2

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

1. Performance Appraisal of Teaching staff – There is an annual performance appraisal review system for teaching staff of the institute. Every regular teaching staff has to fill up and submit his/her performance appraisal forms for annual increments. The Director of the institution takes students, peers feedback regarding performance of faculty. Faculty also appraise themselves and offers their feedback to the Director. Director marks his special opinion and remarks on performance appraisal of faculty and send it to Sanstha Office for final approval, action and decision.
2. Performance Appraisal of Non- Non teaching staff- There is a performance appraisal system for non-teaching staff of the institute. Every regular non-teaching staffs' Confidential Report is given by the Director on the well defined performance parameters which are already cleared and communicated to the staff at the commencement of the every academic year. The Director of the

institution checks every CR of the non-teaching staff, marks his/her opinion and sends them to Sanstha Head Office for further approval, action and decision.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Institution conducts internal and external financial audits regularly- The accounts of the institution are audited regularly. At the sanstha level, the regular internal audit contract is given to audit firm depending upon the quality and type of services availed. The internal audit is conducted on a quarterly basis by the third party audit firms appointed by the firms. The audit findings reports are submitted to Chief Financial Officers for information and further corrective action in consultation with the Chief Executive Officer and members of top management team of sanstha.

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

#### Response: 7.93

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.16	2.02	.10	1.85	.80

#### File Description

#### Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

Annual statements of accounts

[View Document](#)

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The major sources of funds for the institute fees collected from the enrolled students for MBA course as per the fees finalized by Fess regulating authority, Government of Maharashtra.

The funds received from the University are clearly mentioned for which purposes they are granted. These

funds are made use of for the various needs that come up from time to time. In case of paucity of fund for short duration, the institute avail loan from santha's fund. The bank FDs and reserve fund is utilized as a source as per the finance needs

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The IQAC cell of the institution is active and it has taken indicatives to institutionalize the quality assurance and developed strategies to contribute in empowerment of the institution. It has taken initiatives to evolve best practices in the college. i. The institute has started a programme of one student one plant plantations to increase greenery in the institute campus. Students on their birthdays plant a sapling in the institute campus and take care of planted sapling religiously during their stay in the college. ii. As a 2nd practice, the institution play National anthem and Vande Mataram during moning and afternoon session to inculcate the culture of patriotism on every working day in the presence of teaching and non-teaching staff. iii. To have competition orientation and overall corporate personality development, the Institute has started a Amrut Trophy which main motto is Excellence through competition. This trophy is given to the Team of MBA which excel in all the events of the trophy like business plan, Ad Mad show, Business presentation, Spell check, Business quiz, role plays, extempore, case analysis, business model, group discussion ,treasure hunt etc are conducted on fortnightly basis during the semester. The winning team presented a Amrut Trophy as a part of motivation and reward. iv. The students are socially sensitized by participating in various social events like spending a day with Orphan, visiting slum areas for literacy ,child labour and saving girl child.The students also participate in blood donation camp, swachtha abhiyan, aids awareness rallies, voter awareness programme etc.

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### Response:

On the initiative of IQAC, the institution reviews and implements teaching learning reforms. The student centric learning approach, project based learning, focus on soft skills development, increasing industry exposure to students, competition orientation in academics, and continual curricular as well as extracurricular development of students as per academic plan. The academic plan consists of academic calendar and teaching plan developed, discussed, finalized and duly approved in faculty meeting. The level of learner, quality of students, difficulty level of course, academic background of the students etc are considered while developing academic plan. The students, parents, faculty, guests and experts feedback also received due weightage while developing academic plan. The course objectives are considered as a yardstick while developing the teaching plan. The appropriate methodologies which simplify the topic and clarify concepts, understanding and its application to the students are normally preferred. The concurrent evaluation of the students is done on the specified parameters which are well in advanced communicated to the students. These parameters are taken as per university syllabus norms and guidelines. The institute

reviews its teaching-learning process as per the need of students on periodical basis in the faculty meeting. The activities based learning is emphasized to enhance the students' involvement and engagement in teaching learning process.

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 0

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

#### File Description

#### Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

### 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** B. Any 3 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
e-copies of the accreditations and certifications	<a href="#">View Document</a>

### **6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)**

#### **Response:**

#### **Incremental improvement in academic area during last five years**

1. Result had improved gradually during last five years from 2012-2013 to 2016-2017.

#### **Incremental improvement in administrative area during last five years**

1. The institution is working more effectively in co-ordination with teaching, non-teaching staff and students.
2. The Management Review Meetings are taken twice a year.
3. The Teaching Staff and Non Teaching Staff members meetings are taken on Weekly basis to plan, execute and to review the actions taken for the intended results
4. The feedback system has become effective
5. Grievance of teaching and non teaching staff are addressed properly and resolved timely. It helps in creating and nourishing a healthy organization culture based on dedicated and committed teaching and non teaching staff members
6. Institute taken sustainable measures like green campus development, rain water harvesting, paperless campus, clean campus.
7. Institute modernizes the computer lab with installation of software and hardware.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Number of gender equity promotion programs organized by the institution during the last five years**

**Response: 2**

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	0	0

**File Description**

**Document**

List of gender equity promotion programs organized by the institution

[View Document](#)

**7.1.2**

**1. Institution shows gender sensitivity in providing facilities such as:**

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

**Response:**

**Institution shows Gender Sensitivity in providing facilities**

Institution is very much concern and secure about the gender sensitivity for that purpose institute is providing various facility that deals with security of both students and staff. Institution is carrying various resources such as safety and security standards, counseling , common room facility

Considering about safety and security standards all the students and faculty of institution are compulsory to carry an I card those are issued by institution and institution is also having CCTV cameras in different areas of institution,

Entry Porch -1, Library-1, Classrooms-1, Lab-1, Passage-1, Faculty room-1

Every year institute is forming women grievance redressal committee to handle all problems related with students. Under these committee we are conducting a meeting and discussing issues an counsel them.

To concern with Gender sensitivity institution is providing separate common room for both girls and boy.

total number of common rooms are three 1 for girls and 2 for boys. In addition to that staff is also monitoring safety & counselling through mentorship activity.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 33407

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 33407

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**

**Solid Waste management** – Institute done proper arrangement in collecting solid waste . steps taken for collecting solid waste separate dust bin in various areas of our institute . On frequent basis institute conduct awareness regarding Keeping waste in only dust bins.

**Liquid Waste management-** Liquid waste collection also separate dust bins are provided. Every one is now habit to keep liquid waste in proper dust bin.

**E-Waste Management** - Electronic waste" or E-Waste may be defined as discarded computers, office electronic equipment, entertainment device [electronics](#), [mobile phones](#), This includes used electronics which are destined for reuse, resale, salvage, recycling, or disposal. Others are re-usables (working and repairable electronics)

In our Institute we collected all Electronic waste in separate room .

We send all types of waste towards our Sanstha's Waste disposal department. Our sanstha's waste disposal department send tractor with trolley to collect all types of waste in our institute & Further Action taken regarding waste by our sanstha 's waste disposal department.

#### 7.1.6 Rain water harvesting structures and utilization in the campus

**Response:**

As our institute building there is proper provision maintain on Rain water harvesting collecting water from top floor of building through PVC Pipe arrangement to a storage tank . Through storage tank it is utilized for gardening purpose. Necessary arrangement of structure for collecting of water has done like level, slope & other things . Maximum percentage of water we collected through rain water harvesting. Water supply pipes maintenance provision is also done in our building structure.

#### 7.1.7 Green Practices

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

**Response:**

**Green Practices -**

Our Institutes taken efforts towards Green Practices on the campus like public Transport for students provide bus facility from local town sangamner . Students coming from different villages of district and reaches towards sangamner town , so pick up & drop facility provide by

institutes. Our institutes provides Pedestrian friendly roads around the institutes which will helpful for students staff for conducting various activities.

Our Institutes provides Green landscaping with trees and plants like mango trees, Rose Lawns, various flowers in and around institute campus. The water supply facility also provided properly. Below trees shade students will relax & some times they will utilize it for study purpose. Green trees & plants keeping temperature cool in campus, so it result in efficiency of staff increase & students stay more time in campus. Green lawn attracts guest & visitors. Green campus give a messege towards environment friendly relationship.

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 0.11

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
.30	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above****Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years****Response:** 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of initiatives taken to engage with local community during the last five years	<a href="#">View Document</a>

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal**

**harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response: 3**

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

**National Festivals & Birth/ Death Anniversaries of Great Indian Personalities**

Sr. No.	Name of festivals/birth /Death Anniversaries	Great Persanalities	IndianDate
1	Reading Inspiration day	APJ Abdul kalam	15 Oct Every year
2	Marathi Language day	kusumagraj	27/2/2017
3	Independence day		15 August Every year
4	Republic day		26 January Every year
5	Shiv Jayanti	Chatrapati Maharaj Anniversary	Shivaj19 February Every year Birth

**7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

**Response:**

The institution maintains complete transparency in its financial, academic, administrative & auxiliary functions like students admitted in campus as per procedure of DTE. So all records maintain through online procedure its transparent. Financial record maintain properly with providing fees receipt to students. On regular interval our financial audits are conducted. The Academic evaluation of student also concurrent basis & their result progress display on notice board on time to time. Students organize various cultural & other events, festivals in an institution that programme budget, contribution display on notice board. The auxiliary functions point of view subject expert available for students in various specializations.

The environment the institutional campus maintain respectism towards each other. Human values & professional Ethics are continuously added in students, faculty through various guest lectures & transfer it towards society.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### Best Practices - 1 Amrut Trophy- Dare To Win

##### 1. Title of the Practice : Amrut Trophy- Dare To Win

##### 2. Objectives of the Practice :

- To develop the Managerial Skills among students.
- To enhance the creativity of students by providing them platform.
- To keep students updated with current corporate scenario.
- To motivate the students to be spirit full and enterprising.
- To develop the competitive atmosphere among the student

3. **The Context** : This activity is the USP of the Amrutvahini Institute of Management and Business Administration. This activity is very important for the overall development of the students. The Institute is established in the rural area so rural students also enrolled in MBA programme. Management students are facing the problem of English communication, presentation skill, creativity, self confidence, team work etc. To overcome this hurdles and for the all round development of the students this activity has prepared with the different kinds of the event.

##### 4. The Practice Describe :

The Amrut Trophy event is the competition of various events which includes presentation competition, Ad Mad Show, Group Discussion, Poster Presentation, Business Plan, Team Synchronization, Spell Check and various other events. This competition is among the six corporate houses which has been assigned the name of various companies/ banks etc. each corporate house includes first year and second year students. Generally in each group are having 20-30 students. Among the group members one CEO is elected who is responsible to monitor each and every activity of the group. Most of the time CEO is elected from second year because he/ she is having experience of one year. Selection of CEO is considered the last year performance of the students. At the end of the competition winner and runner up of the event is announce. The winner has awarded Cash price of Rs.5000 as well as Amrut Trophy and Runner up has awarded with Cash price of Rs.3000.

##### 5. Evidence of Success:

1. Increase in confidence among the students for interview and campus placement.
2. Increase Team work among the students.
3. It increases involvement of the students in various activities.
4. Participation of the student in different competition is increase.
5. It helps to develop communication, creativity and improvement in drafting skill of the students.

**Best Practices -2 Schemes for Faculty Development (Attached in additional information )**

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness****7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust****Response:**

A management education is the world class education. By completing MBA a student can work in any corner of the world with a respect and good package or else can be entrepreneur. Amrutvahini Institute of Management and Business Administration(AIMBA) focuses on overall development of the students as that they will represent the Institute Brand by showing there working skills.

Amrutvahini Institute of Management and Business Administration (AIMBA) was started in the year 1994 with the vision as the farmers residing in the remote areas of the catchment area, they should send their kids for taking education.AIMBA distinctiveness is as the institute is providing the quality and best education as compared to metro cities in the rural area for the aspirants who are seeking to take admission for Post graduation.

We not only focus on the students who take admission to our institute but also our attention is on focusing the nearby graduation colleges where student are studying to complete their graduation.AIMBA aim is to enroll more and more students to post graduation courses by giving special reference to management courses. Our faculty member's visits regularly the graduation college situated in the Ahmednagar and Nasik district and does the awareness campaigns for the students. In this awareness campaigns our focus is to talk with the students by giving them careers guidance, importance of Post graduation courses and the opportunities for the students by completing Post graduation in the management course.

We arranges the session for the graduation students in our Institute premises regarding the awareness of MBA Curriculum,CET Crash course to qualify the Entrance Exam to take admission for the MBA in the Best colleges of the India. In this Campaigns we also give the presentation for the students highlighting the best and top colleges of MBA (Including Autonomous & Non-Autonomous) for the admission and Placement. We also keep the setup for the rural students who are not aware of the entire admission process of MBA by giving those continuous help and guidance in selecting the best institute for the admission. We fill their CET Forms with their consent, completes the process of MAH-DTE till he gets the admission in his selected college. All this services what we provide are free for the students as we are also the part of the society.

## 5. CONCLUSION

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### **Additional Information :**

No Additional Information

### **Concluding Remarks :**

Amrutvahini Institute of MBA one of the old institute which is approved by AICTE, New Delhi and affiliated to Savitribai Phule Pune University, Pune. It was established in 1995-96. The institute has continuously trying to deliver the best management education to the rural as well as urban students. 21 batches has passed from the Institute. Presently intake capacity of the institute is 120 seats. To impart the quality education and fulfill the market needs the institute is having good corporate, industry as well as academic relations which helps in all round development of the students.

The first year of the MBA program includes subject related to the general management and second year around 18 elective specialization is offered by the SPPU. Summer internship program is compulsory to all the students of MBA in the institute as it is mandated by the University. The duration of the SIP is of 60 days or eight weeks. According to the intended specialization students are doing their SIP in the industry so it helps them to develop their practical skill-set. Hence institute is adopted best practices for the all round development of the students. The Institute is ISO certified institute. for the development in the various aspect and as a one of best standard of accreditation now institute wants to certify from NAAC therefore the institute has undertaken this -accreditation in the academic year 2017-18